



## Construction Submission Checklist for Manufactured/Modular Homes

Borrower(s): \_\_\_\_\_

- \_\_\_\_\_ ***Mfg/Modular Home Construction Cost Breakdown:*** to be fully completed
- \_\_\_\_\_ ***Mfg/Modular Home Purchase Agreement Worksheet:*** Signed & Dated
- \_\_\_\_\_ ***Purchase Agreement/Form 500*** for Home & improvements(Land can only be included if Retailer is current owner of Land
- \_\_\_\_\_ ***Manufacturer's Invoice for Home w/ Serial Numbers and Payoff Information*** (when available)
- \_\_\_\_\_ ***MCO/MSO:*** Copy only. (When Available) Original is to be sent to the Settlement Agent upon payoff of unit(s)
- \_\_\_\_\_ ***Floor Plan, Sales Brochure, Manufacturer's Specifications:*** \*HUD-92005 Description of Materials is required on Modular Homes
- \_\_\_\_\_ ***\*Structural Engineer Certification of FHA Foundation Plans (Mfg Homes Only):*** Per HUD, the certification must be site specific, stamped by an engineer licensed within the state, and certify that the designs meets HUD Permanent Foundations Guide for Manufactured Housing (9/96 Version)
- \_\_\_\_\_ ***Plot Plan signed by Retailer:*** Must Show proposed placement of Home, Septic, and Well on property and distances between each
- \_\_\_\_\_ ***Mfg/Modular Home Construction Draw Disclosure***
- \_\_\_\_\_ ***Mfg/Modular Home Construction Requirements for FHA/RHS Loans***
- \_\_\_\_\_ ***Disbursement Authorization and Appointment of Agent:*** If not executed, borrower's approval will be required for each interim draw
- \_\_\_\_\_ ***Agreement Regarding Payment of Interest***
- \_\_\_\_\_ ***\* FHA Construction/Permanent Loan Disclosure***
- \_\_\_\_\_ ***\*HUD-92541 Builder's Certification:*** Items 2,3,4 and 8 must be marked for Manufactured Home and items 2 thru 7 for a Modular Home
- \_\_\_\_\_ ***Permits:*** \_\_\_ Building \_\_\_ Septic \_\_\_ Well (If available)
- \_\_\_\_\_ ***Copy of Check(s) for Borrower's Deposits to Retailer and/or Land Seller***

\* FHA Loans Only

***Italicized*** Forms will be supplied to the Retailer

### Documents may be Faxed/Emailed to the Contact Information Below:

14405 Walters Rd, Ste. 360, Houston, Texas 77014

office: 832.252.9031x101 fax: 832.252.9031

[amcknight@phmtpo.com](mailto:amcknight@phmtpo.com)

[www.FHAHomeRenovation.com](http://www.FHAHomeRenovation.com)